



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
November 5, 2015
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on November 5, 2015 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Samuel I. Moorhead, President
Jan Bocker, Member
Jerry McCreary, Member (arrived late)
Jay Spehar, Member
John Zilisch, Secretary

Governing Board Members Absent:

N/A

Staff Present:

B. Stephen Cullen, Senior Dean, Pat Burke, GPC and SC Dean, Pam Butterfield, Payson Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Steve Giles, IT Support, Trena Grantham, PR Coordinator, L.Q.Harris, Software Support Specialist, Virginia Baer and Lisa Nye, Administrative Assistants.

OTHER GUESTS: No Guests

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Moorhead called the Work Session to order at 9:00 a.m. and he acknowledged that all members of the Board were present except Member McCreary. Secretary Zilisch led the Pledge.

2. New Business

A. Conflict of Interest Policy/Information/Discussion

President Moorhead stated that this was a necessary paperwork item and encouraged cooperation. Senior Dean Cullen informed that the Conflict of Interest Policy is required by the Auditor General as part of our audit. He also informed that the information and signature page for each Board Member was included in their packets. (Copy attached and made a part of the official minutes.)

Member McCreary arrived late. Record shows there is a full quorum.

B. Tuition Rate for Dual Credit Courses/Information/Discussion

Member Bocker stated that the land sale for the purpose of a university campus has finally gone through. They are looking for educational partners and an architect and a developer have been hired. A group called Aspire Arizona Foundation has been formed. Their purpose will be to raise money to promote scholarships for students to attend university and community college classes. She would like to explore the possibility of a special rate for the dual credit classes. Questions were asked and much discussion followed on how best to proceed. Member Spehar suggested drafting an agreement to possibly include a grade requirement, a cap on the amount and a means test. Senior Dean Cullen stated he would check into what can be done and informed the Board on the need for Master's prepared instructors for dual credit.

C. Update on Modular Unit on the Gila Pueblo Campus/Information/Discussion

Senior Dean Cullen provided a written breakdown of the costs of site prep and transport of the modular unit. Approximate cost will run \$81,839. He stated that he will ask for approval of this amount in the regular session in order to move forward and have this unit ready for spring semester. He also thanked Derryl Meeks for his work on the project. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

3. Standing Business**A. Update on Accreditation Strategy/Information/Discussion**

Member McCreary informed the Board that the committee has a meeting scheduled following today's meetings and will plan a strategy for moving forward. Next meeting will be in January. Member Bocker informed that she has been communicating with the Higher Learning Commission and believes they are beginning to understand that GCC is different in seeking the accreditation process.

B. Update on the Enrollment Management Strategy/Information/Discussion

Member Bocker stated that the committee will hold off until there is more clarity on accreditation and will pick up after the first of the year. Currently she and Dean Butterfield are checking patterns for incoming students and retention.

C. Update on the Legislative Strategy/Information/Discussion

Member Spehar stated that it was a very successful outing with over 30 community leaders and a host of students who participated in the event. He thanked everyone and wished the Payson Campus success with their Legislative Day.

D. Update on the Communications Strategy/Information/Discussion

Secretary Zilisch stated that the survey was reviewed and it was determined that a foundation was in place for moving forward. He will schedule a meeting before the first of the year. Senior Dean Cullen informed that the GCC portfolio will be available for Payson Legislative Day.

E. Update on the Partnership Strategy/Information/Discussion

Member Spehar asked Senior Dean Cullen to provide information. Senior Dean informed that he met with Christina Sabater of Avanzar Consulting who is working with Resolution Copper. Talks were concerning forming a partnership with Resolution. It was stated that Resolution has agreed not to work in competition with the community colleges in Pinal County. The Allied Health Advisory Committee had interest in a dental assistant program. Data will be gathered regarding interest, inventory and needs assessment. The Industry/Mining meeting was held and Senior Dean met with Kurt Knauss, Superintendent of Technical Training at Freeport who had great suggestions. Contractors in attendance were impressed with our facilities. A meeting was held in Thatcher with San Carlos Tribal Leaders and it appears that they are moving forward with their own college.

Member Spehar requested that the Funding Committee be put back on the agenda even if there was no activity.

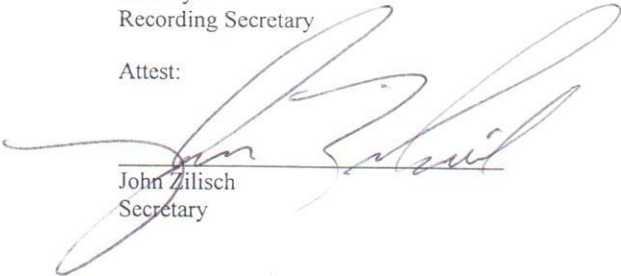
4. Adjournment/Action

Meeting adjourned at 10:03 a.m.

Respectfully submitted,

Lisa Nye
Recording Secretary

Attest:



John Zilisch
Secretary



**Gila County Community College District
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Governing Board Members Absent:

N/A

Staff Present:

B. Stephen Cullen, Senior Dean, Pat Burke, GPC and SC Dean, Pam Butterfield, Payson Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Steve Giles, IT Support, Trena Grantham, PR Coordinator, L.Q.Harris, Software Support Specialist, and Lisa Nye, Administrative Assistant.

OTHER GUESTS:

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Moorhead called the Regular Meeting to order at 10:15 a.m. He acknowledged the full Board was present and there were no guests in Globe or Payson.

2. Call to the Public

N/A

3. Reports/Information

A. President's Report

President Moorhead represented the Board at the investiture of Judge Chambers. He stated that Senior Dean Cullen was also in attendance. Senior Dean commented that the ceremony was well attended and he was very proud of Judge Chambers. Present Moorhead also attended the Ad Hoc Committee meeting in Nogales. Santa Cruz College and Mike Gardner of TriAdvocates gave presentations. The committee discussed the FTSE requirement and it was determined that a legal opinion stated that there was no legal impediment for a college to apply for accreditation before achieving the 900 FTSE. Santa Cruz College has great community support. It was unclear where or when the committee would meet again. Some discussion followed. (Copy attached and made a part of the official minutes.)

B. Senior Dean's Report

Senior Dean Cullen informed that the contract with Verizon had been held up with the attorneys. On November 3rd Mark Sawyer informed the Dean that a fully executed contract should be forthcoming in three weeks. Senior Dean informed that San Carlos Tribal leaders wish to have their own college. He stated that they do have a board selected. ASU is working with them to guide them through the process. EAC will not be able to provide services to San Carlos due to an expenditure limitation issue. Senior Dean informed the Board that Lisa Nye had submitted her resignation. Board Members expressed appreciation for all her work. (Copy attached and made a part of the official minutes.)

Motion 11052015#1

Member Spehar moved to have a letter of appreciation - commendation memorializing her superb service to the Board drawn up for Lisa. Secretary Zilisch seconded the motion. Vote taken; motion passed unanimously.

C. Financial Reports/Information

Susan Gallo presented the financial recap included in the Board packet for the month of September 2015. She informed that property taxes have not yet been received from the County but she is expecting large amounts to come in this month and next month as well. She asked for questions and Member Brocker asked for some sort of comparison charts in 6 months. Discussion followed. Member Spehar suggested more of a graph showing expenses verses revenues. More discussion followed. (Copies attached and made a part of the official minutes.)

4. New Business**A. Conflict of Interest Policy/Information/Discussion**

President Moorhead asked that Board members sign and turn in their forms. (Copy attached and made a part of the official minutes.)

B. Update on Modular Unit on the Gila Pueblo Campus/Information/Discussion

Senior Dean asked for approval of the \$81,839 cost of moving the modular unit to GCC Globe Campus. This unit is needed for classes due to losing instructional space at the Globe Junior High School. (Copy attached and made a part of the official minutes.)

Motion 11052015#2

Member Spehar moved that the Board approve the expenditure of \$81,839 for the modular unit being moved to the GCC Globe campus and that we include in addition to that amount a 5% contingency factor to cover anything that might be unforeseen at this stage and not stop the project dead in its tracks because we don't have the right authority. Member Brocker seconded the motion. Call for discussion. Secretary Zilisch questioned the use of the modular. Senior Dean responded that it would be used for floor exercises and other uses as needed. He stated that we had lost space currently housed at Globe Junior High. Call for the vote; motion passed unanimously. (Copy attached and made a part of the official minutes.)

5. Consent Agenda**A. Minutes from October 1, 2015 meetings/Information/Discussion/Action****B. Minutes from September 24, 2015 meetings/Information/Discussion/Action****Motion 11052015#3**

Member McCreary moved to accept Consent Agenda Items A and B. Member Spehar seconded the motion. Vote taken; motion passed unanimously. (Copies attached and made a part of the official minutes.)

6. Future Agenda Items

- EAC Board Meetings
November 18, 2015
February
- Next GCC Meeting is January 7, 2016
Proposal for dual credit
Capital Expenditure/budget
Buildings/Bond issues

7. Adjournment/Action**Motion 11052015#4**

Member Spehar moved to adjourn. President Moorhead seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:46 a.m.

Respectfully submitted,

Lisa Nye
Recording Secretary

Attest:

John Zilisch
Secretary